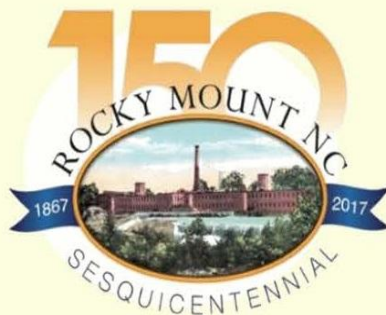


CITY COUNCIL AGENDA MAY 8, 2017



MAY 7TH – MAY 13TH





ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people
of diverse backgrounds, heritages, and interests
with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity
to realize their full potential
through individual initiative and community support.*

*Its citizens enjoy and value the benefits
of efficient, cost-effective and responsive public services,
a strong and diversified economy,
and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history
while responding to the challenges and opportunities
of regional and global change in a proactive and realistic manner.*





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

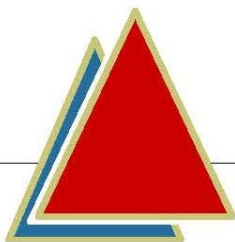
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

W. B. BULLOCK, MAYOR PRO TEM
(Ward 6)

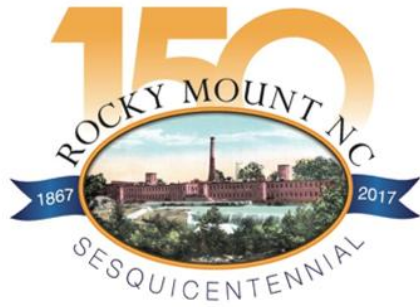
ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
LAMONT WIGGINS (Ward 3)

LOIS WATKINS (Ward 4)
TOM ROGERS (Ward 5)
CHRIS MILLER (Ward 7)

CITY STAFF

STEPHEN W. RAPER, *Interim City Manager*
PAMELA O. CASEY, *City Clerk*
TASHA LOGAN FORD, *Assistant City Manager*
THOMAS MOTON, JR., *Assistant City Manager*
TAMEKA KENAN-NORMAN, *Public Affairs Manager*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, MAY 8, 2017 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer
3. Roll Call by the City Clerk.
4. Approval of the Minutes of the Regular Meeting of the City Council Held April 24, 2017 and Special Called Committee of the Whole Meetings Held April 27 and 28, 2017. ([View](#))
5. Petitions to be Received from the Public.

Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored

6. Presentations and Recognitions:
 - a. Adoption and Presentation of Resolution Recognizing the Heroism of Joyce and Milton Parker;
 - b. Presentation of Proclamation Proclaiming May 14-20, 2017 as Police Week and May 15, 2017 as Peace Officers Memorial Day to Police Chief James Moore; and
 - c. Presentation of Proclamation Proclaiming the Week of May 7-13, 2017 as Public Service Recognition Week to Claude Gardner, Employee Development Coordinator, and Committee Members.

([View](#))

Recommended Action: Adopt Resolution.

7. CONSENT AGENDA:

- A. Consideration of Request for Temporary Street Closing from Deborah Cobb, Germantown Celebration Committee, to close Beaman Street from New Street through Beaman Street (to corner of 602 Beaman Street and Boone Street sign) from 2:00 p.m. to 6:00 p.m. on Saturday, May 27, 2017 for a Germantown Celebration. ([View](#))
- B. Consideration of the Following Tax Releases and/or Refunds:
 - Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager.
 - Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council.

([View](#))

- C. Consideration of Budget Ordinance Amendment for Fiscal Year 2016-2017 (appropriates reimbursement from U. S. Department of Justice to Fire Department relative to an overcharge by Stericycle - \$3,388). ([View](#))

Recommended Action: Approve Consent Agenda (inclusive of approval of street closure, tax releases and adoption of Ordinance).

8. Consideration of the Minutes and Recommendations from a Regular Scheduled Planning Board Meeting held April 11, 2017:

****Overview of request(s) and recommendation(s) by the Director of Planning and Development or his designee***

- **Public Hearing** Relative to the Following Modification of an Existing Conditional Use Permit Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

--request by Chester S. Clack for modification of an existing conditional use permit for 121 South Fairview Street from B-2CU to B-2CU Revised

NOTE: Speakers must be sworn.

([View](#))

Recommended Action: 1) Acknowledge Receipt of Planning Board Minutes; and
2) Adopt Resolution Authorizing Modification of Existing Conditional Use Permit.

9. **Public Hearing** Relative to the Preliminary Assessment Roll Prepared to Recover Costs Incurred by the City in Connection with Housing Code Enforcement on the Following Properties:

- a. 1401 Branch Street
- b. 2601 S. Church Street
- c. 721 E. Grand Avenue
- d. 409 Madison Street
- e. 723 Pender Street
- f. 257 Rose Street
- g. 731 Sunset Avenue
- h. 920 Sunset Avenue

([View](#))

Recommended Action: Adopt Resolution Confirming Assessments.

10. Consideration of the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Ibrahim Hasan Odeh to rezone ±0.34 acres at 1545 South Church Street from I-2 to B-5 (***amended to add conditional uses***)

Action to Date:

- *Public Hearing Held 1 /11/2017 - referred back to Planning Board;*
- *Re-recommended by Planning Board;*
- *Public Hearing held 3/13/2017;*
- *Action Deferred until 4/10/2017;*
- *Action Deferred until 5/08/2017;*
- *Discussions facilitated by Human Relations (request amended)*

([View](#))

Recommended Action: 1) Adopt Ordinance Amending the Land Development Code and Map; and

2) Adopt Resolution Authorizing Conditional Use Permit Required in Connection with said Rezoning.

11. Consideration of Certification by the City Clerk of the Sufficiency of Petition Submitted for Annexation No. 310 – Wayne and Frances Coley Property/SR 1400 and Scheduling a Public Hearing. ([View](#))

Recommended Action: 1) Adopt Resolution of Certification of Petition for Annexation (sufficient);
2) Adopt Resolution Scheduling Public Hearing for June 12, 2017; and
3) Instruct Department of Planning and Development to Prepare Feasibility Study.

12. Consideration of Lease Agreement with Tar River Transit for Space (Rooms 315, 316 and 317) on the Third Floor of the Train Station (5 year lease @ \$21,504 annually; tenant responsible for pro rata share of utility costs; tenant to provide janitorial services - lease advertised pursuant to G.S. 160A-272 – no upset bids received). ([View](#))

Recommended Action: Adopt Resolution Authorizing Lease Agreement (authorizes the Mayor and City Clerk to Execute the Agreement on Behalf of the City).

13. Consideration of Additional New Market Tax Credits (NMTC) Financing Documents Relative to Funding for the Downtown Community Facility (DCF):

- a. Resolution Approving Certain Documents in Connection with New Market Tax Credit Transaction;
- b. Use Agreement (Rocky Mount Downtown Community Facility); and
- c. Construction Monitoring and Disbursement Agreement.

([View](#))

Recommended Action: 1) Adopt Resolution;
2) Approve Use Agreement; and
3) Authorize Execution of Related Documents on Behalf of the City.

14. Consideration of Resolution Authorizing the Execution and Delivery of a Tax-Exempt Installment Financing Agreement with US Bancorp in the Amount of \$6,301,000 for the Purchase of Equipment. ([View](#))

Recommended Action: Adopt Resolution.

15. Consideration of Resolution Authorizing Emergency Repairs to the Tar River Water Supply Reservoir Dam. ([View](#))

Recommended Action: Adopt Resolution.

16. Consideration of Resolution Designating Stephen W. Raper, Interim City Manager; and Tasha D. Logan Ford and Thomas M. Moton, Jr., Assistant City Managers as the City's Officials to Make Recommendations to the North Carolina Alcoholic Beverage Control Commission on ABC Permit Applications. ([View](#))

Recommended Action: Adopt Resolution.

17. Consideration of Offer (\$4,833) from Rocky Mount Mills, LLC to Purchase City-Owned Property at the End of Elm Street (1025 Rhodes Place). ([View](#))

Recommended Action: Adopt Resolution Authorizing an Upset Bid Process (declares property surplus and authorizes City Clerk to Advertise Offer for Upset Bids Pursuant to G.S. 160A-269).

18. Consideration of Declaring Certain Personal Property Surplus and Authorizing Disposal by Electronic Auction via GovDeals, Inc. ([View](#))

Recommended Action: Adopt Resolution Declaring Property Surplus and Authorizing Disposal by Electronic Auction.

19. Consideration of Task Order No. 4 on Contract with The Wooten Company for Engineering Services for Screw Pump Replacement at the Wastewater Treatment Plant – Phase II (adds removal and replacement of two additional pumps to scope of work - \$24,300). ([View](#))

Recommended Action: Approve Task Order and Authorize the Mayor to Execute the Same on Behalf of the City.

20. Appointments:

- a. Board of Adjustment (alternate) – term expires 6/30/2017